



Position Description – Vice President (Operations)

Objective

To support the President in the operational aspects of governing the St Peters Football Club.

Overview:

This role reports directly to the President and is a member of the Executive Committee of the St Peters Football Club. The main focus of this role is to act as council liaison, as well as securing grant money for the operations of the club.

Responsibilities:

- Ground application through the Glen Eira City Council.
- Grant applications through various organisations.
- Oversee the canteen and apparel functions.

Relationships:

- Works closely with the President and Vice President (Football).
- Member of both the Executive Committee and General Committee.
- Manages the following General Committee members: Apparel Coordinator, Canteen Coordinator.
- Has access to the Club Administrator where required.

Accountability

- President of St Peters Football Club.

Average weekly hours for this role

There are no set weekly hours, however pre season is often a busy time for the Vice President (Operations) and during the season the time given is for committee meetings and adhoc council requests.